



Scribbos Mobile User Guide

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Scribbos LLC
950 North Point Parkway, Suite 400
Alpharetta, GA 30005 USA
Tel: (678) 366-7887
Fax: (678) 366-7717

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Contents

- Contents 3
- Welcome to Scribbos™ Mobile! 4
- Logging In to Scribbos Mobile 5
- Updating your Scribbos Mobile Settings 6
- Scribbos Mobile Home Page 7
- Inbox Page 9
- Drafts Page 10
- Sent Page 11
- Attachments Page 12
- Trash Page 13
- Composing a Scribb 14
 - Attaching Files to a Scribb 18
 - Removing Attached Files 19
- Viewing a Scribb 20
 - Viewing Attachments 22
- Replying to a Scribb 26
- Deleting Scribbs 27
- Deleting Attachments 29
- Scribbos Customer Support 31
- Index 32

Welcome to Scribbos™ Mobile!

Scribbos™ is the ad-hoc file transfer and messaging product developed by Scribbos LLC.

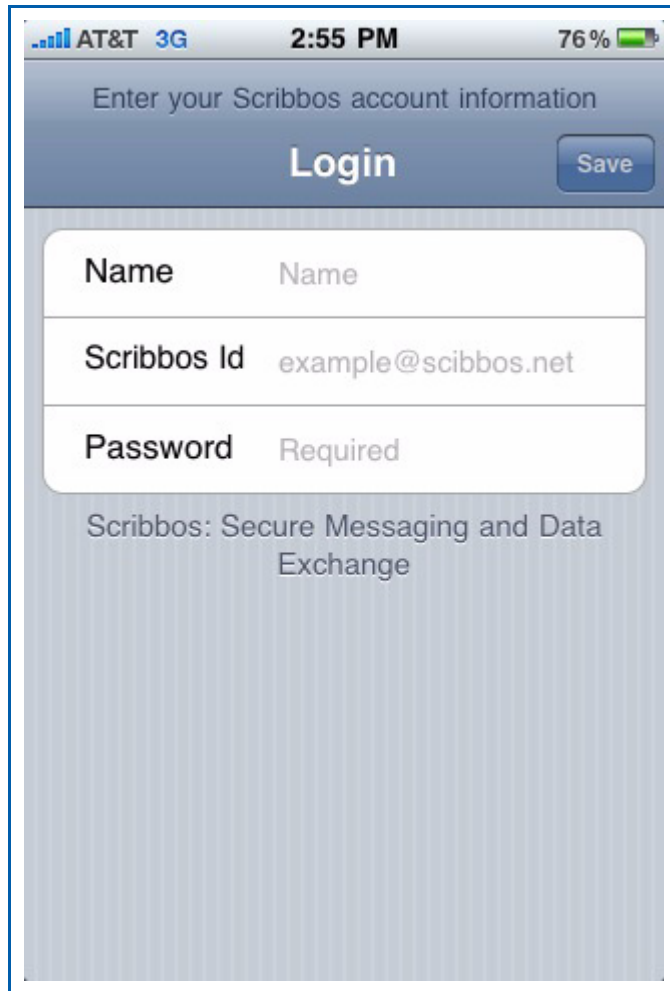
Scribbos Mobile lets you exchange scribbs (messages) with other Scribbos users via your iPhone. It displays the same Inbox and Sent page information Scribbos provides in the web application on your PC or laptop.

Any Scribbos user, including free and associate users, can use Scribbos Mobile:

1. Download Scribbos Mobile from the iPhone App Store.
2. Make sure that the Scribbos icon displays on your Home page.

You can now log in to Scribbos Mobile using your current Scribbos login ID (email address) and password (see [Logging In to Scribbos Mobile](#)).

Logging In to Scribbos Mobile

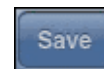


Login page

After downloading Scribbos Mobile from the iPhone App Store, you must log in to Scribbos Mobile:

1. Touch the Scribbos Mobile icon on your iPhone Home page.
2. Enter a name that you want to display on your [Home page](#).
3. Enter your **Scribbos ID** (email address).
4. Enter your Scribbos **Password**.
5. Touch the **Save** button to log in to Scribbos. The [Scribbos Mobile Home Page](#) displays.

Note: After your initial login to Scribbos Mobile, you do not have to log in again unless you have changed your Scribbos settings (see [Updating your Scribbos Mobile Settings](#)). The [Scribbos Mobile Home Page](#) will display when you touch the Scribbos Mobile icon on your iPhone Home page.



Save button: Touch to log in to Scribbos and save your login information.

Updating your Scribbos Mobile Settings



iPhone Settings for Scribbos page

At any time after downloading Scribbos Mobile from the iPhone App Store, you can update your Scribbos Mobile settings:

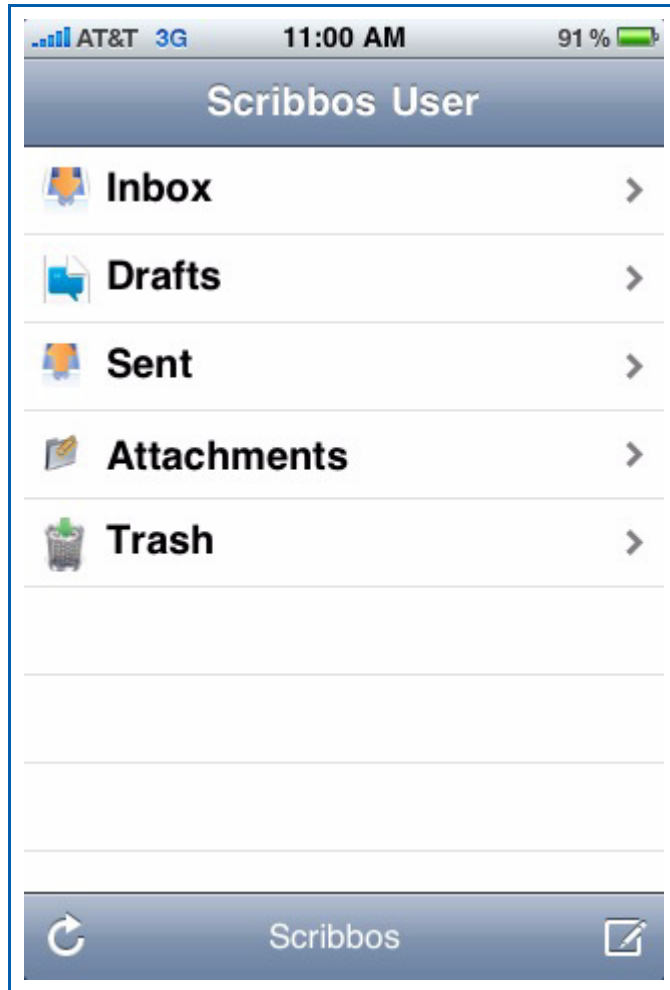
1. Touch the Settings icon on your iPhone Home page. The iPhone Settings page displays.
2. Touch the Scribbos button in your third-party applications section of your Settings page. The Scribbos settings page displays.
3. Update your Scribbos settings information.
(If you access Scribbos settings before logging in to Scribbos Mobile, the **Name**, **Scribbos ID**, and **Password** fields will be blank.)
4. Touch the **Settings** button to save any changes and redisplay the iPhone Settings page.

Note: The default Host Information displayed is for Scribbos, LLC.



Settings button: Touch to return to the iPhone Settings page.

Scribbos Mobile Home Page



Home page

The Scribbos Mobile home page header displays the Scribbos name that you entered on the [Login page](#).

Below your Scribbos name displays the following menu:

Inbox

Touch **Inbox** to see the Scribbos Inbox of scribbs that you have received (see [Inbox Page](#)). The Inbox page lets you view and reply to any scribb.

The number that appears next to **Inbox** is the number of unread scribbs listed on your Inbox page.

Drafts

Touch **Drafts** to see a list of scribbs that you have begun to compose but have not sent (see [Drafts Page](#)).

The number that appears next to **Drafts** is the number of drafts listed on your Drafts page.

Sent

Touch **Sent** to see a list of scribbs that you have sent (see [Sent Page](#)).

Attachments

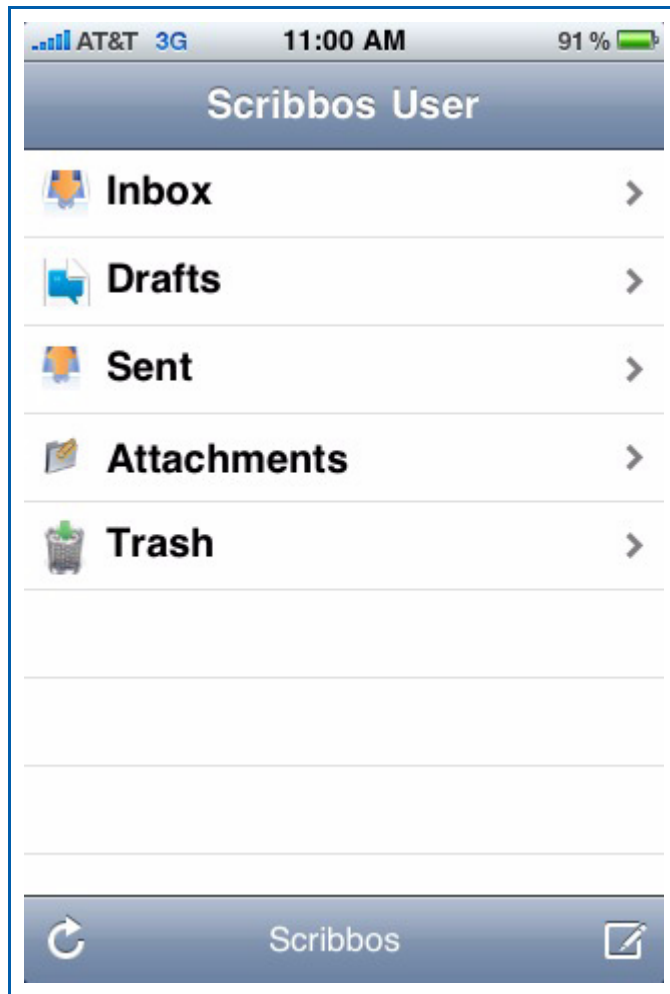
Touch **Attachments** to see a list of files that you have either attached to scribbs or saved from received scribbs and, optionally, delete any of the listed files (see [Attachments Page](#)).

Trash

Touch **Trash** to see a list of scribbs deleted from your Inbox and Sent pages (see [Trash Page](#)).

Continued on next page...

Scribbos Mobile Home Page



Home page

The following buttons display at the bottom of the Scribbos Mobile home page and every Scribbos page:

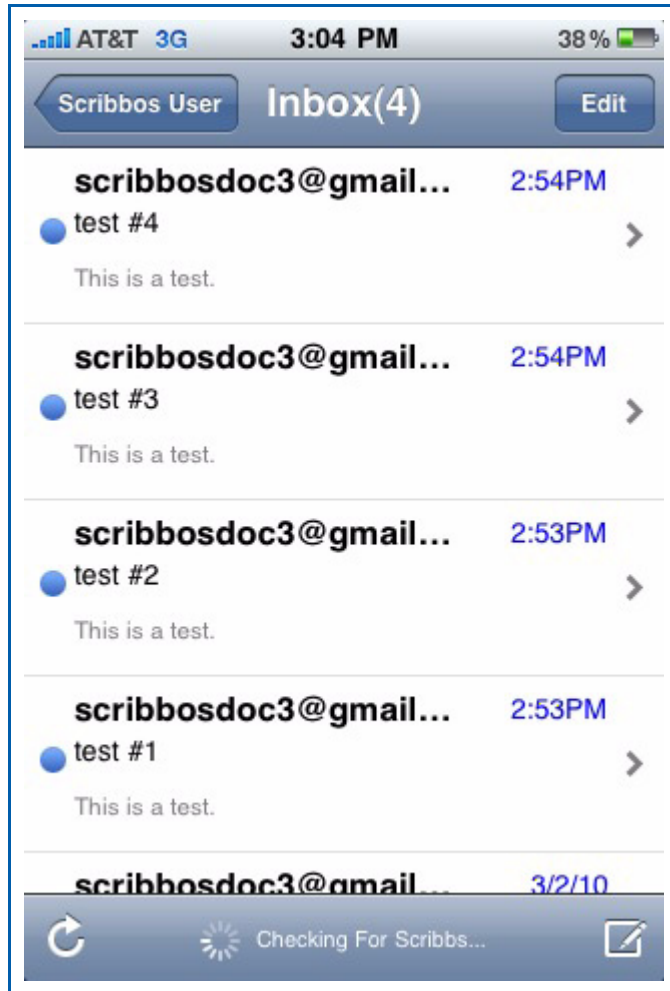


Refresh button: Touch to refresh the displayed information.



Compose button: Touch to compose a new scribb (see [Composing a Scribb](#)).

Inbox Page

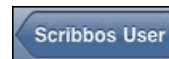


Inbox page

The Inbox page lists all scribbs that you have received (but have not deleted), with the most recently received scribb displayed at the top of the page.

The page header, **Inbox (#)**, identifies the number of unread scribbs in your Inbox. Each unread scribb is preceded by a blue dot.

To view a scribb and any attachments to that scribb, touch the scribb in this list (see [Viewing a Scribb](#)).



Home button: Touch to return to your [Home page](#).



Edit button: Touch to enter the Edit mode, which lets you delete one or more scribbs (see [Deleting Scribbs](#)).

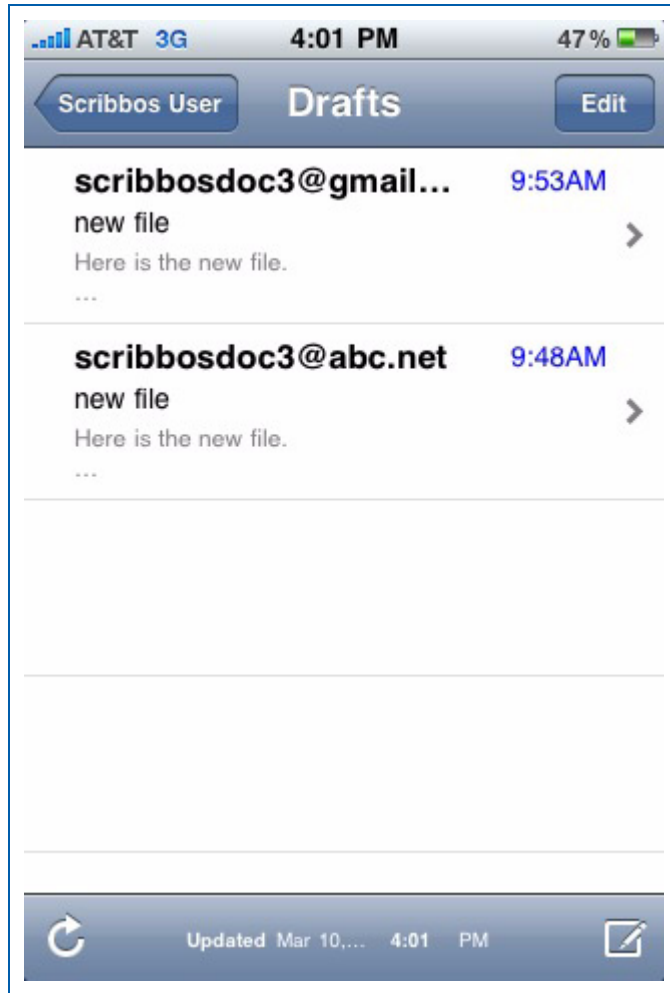


Refresh button: Touch to refresh the displayed information.



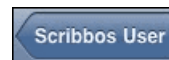
Compose button: Touch to compose a new scribb (see [Composing a Scribb](#)).

Drafts Page



Drafts page

The Drafts page lists all scribbs that you began to compose, then saved, but did not send (see [Composing a Scribb](#)).



Home button: Touch to return to your [Home page](#).



Edit button: Touch to enter the Edit mode, which lets you delete one or more scribbs (see [Deleting Scribbs](#)).

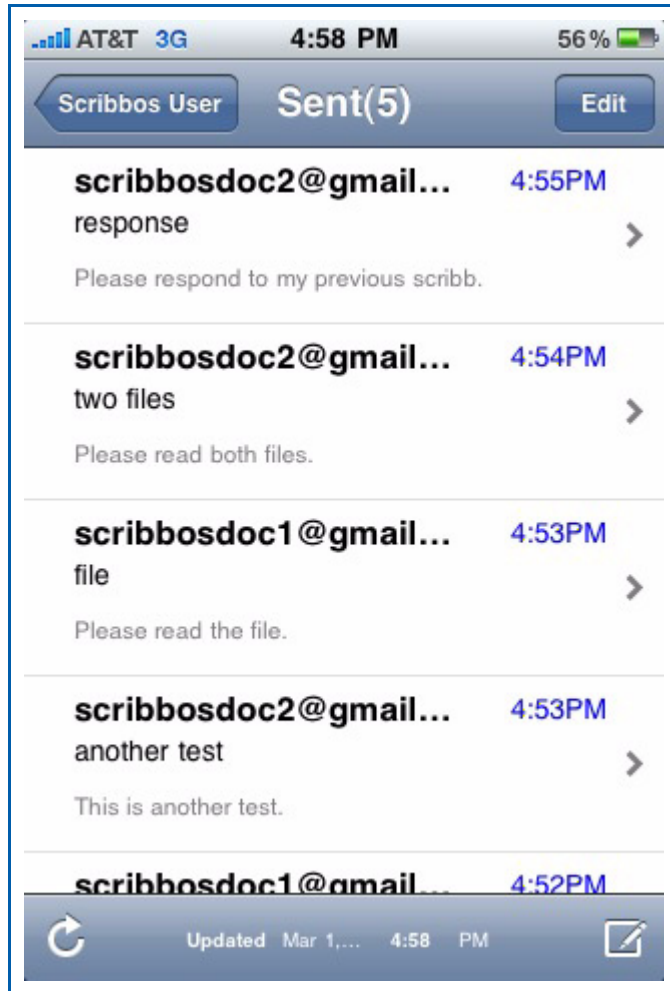


Refresh button: Touch to refresh the displayed information.



Compose button: Touch to compose a new scribb (see [Composing a Scribb](#)).

Sent Page

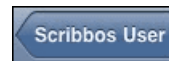


Sent page

The Sent page lists all of the scribbs that you have sent (but have not deleted), with the most recently sent scribb displayed at the top of the page.

The page header, **Sent (#)**, indicates the number of scribbs on your Sent page.

To view a scribb and any attachments to that scribb, touch the scribb in this list (see [Viewing a Scribb](#)).



Home button: Touch to return to your [Home page](#).



Edit button: Touch to enter the Edit mode, which lets you delete one or more scribbs (see [Deleting Scribbs](#)).



Refresh button: Touch to refresh the displayed information.



Compose button: Touch to compose a new scribb (see [Composing a Scribb](#)).

Attachments Page



Attachments page

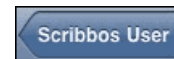
The Scribbos Attachments page lists all files in your local cache of Scribbos files:

- Files attached to sent scribbs.
- Files attached to scribbs saved (as drafts) but not sent.
- Files attached to cancelled scribbs.
- Files attached to received scribbs that were saved.

The most recently sent or received attachment displays at the top of the page.

You can attach any of these files, plus any file in your iPhone Photo Albums, to a scribb (see [Attaching Files to a Scribb](#)).

From this page, you also can delete any of these listed files from your local cache (see [Deleting Attachments](#)).

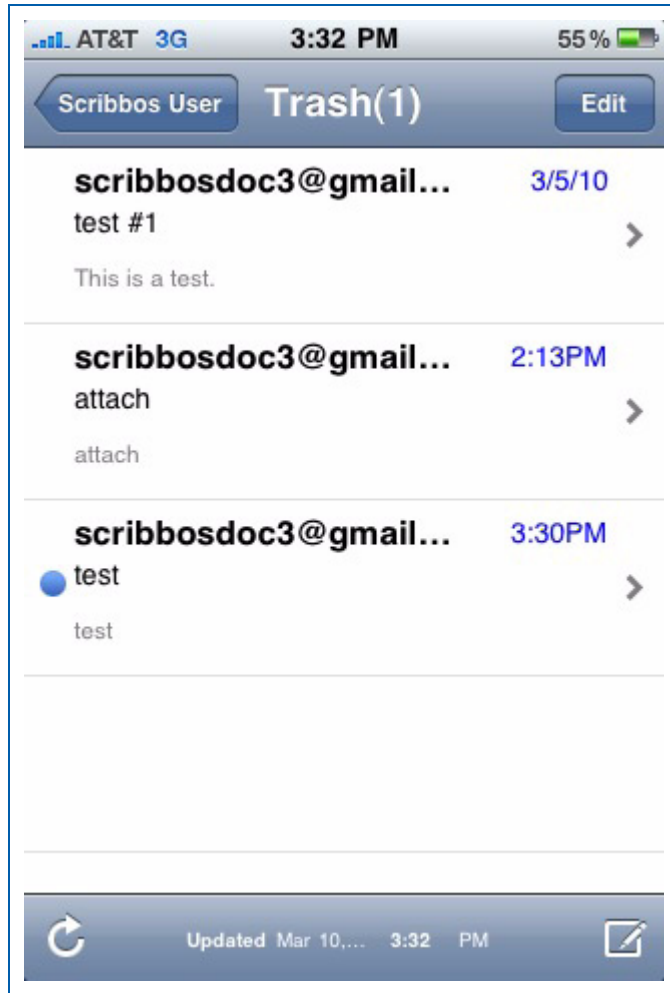


Home button: Touch to return to your [Home page](#).



Edit button: Touch to enter the Edit mode, which lets you delete one or more attachments (see [Deleting Attachments](#)).

Trash Page

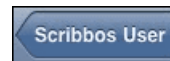


Trash page

The Scribbos Trash page lists all scribbs that you have deleted from your Inbox and Sent pages, with the most recently deleted scribb displayed at the top of the page.

The page header (**Trash #**) identifies the number of unread scribbs on your Trash page. Each unread scribb is preceded by a blue dot.

To view a scribb and any attachments to that scribb, touch the scribb in this list (see [Viewing a Scribb](#)).



Home button: Touch to return to your [Home page](#).



Edit button: Touch to enter the Edit mode, which lets you delete one or more scribbs (see [Deleting Scribbs](#)).

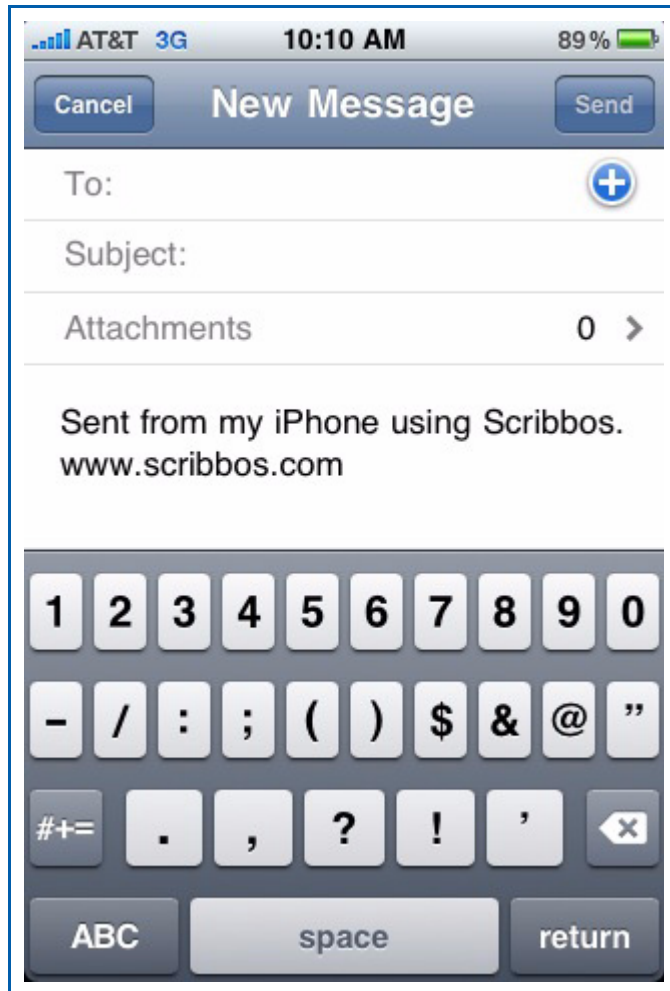


Refresh button: Touch to refresh the displayed information.



Compose button: Touch to compose a new scribb (see [Composing a Scribb](#)).

Composing a Scribb



New Message page

To compose a scribb:

1. Touch the Compose icon that displays in the lower right corner of every Scribbos page. The New Message page displays.
2. In the **To:** field, select recipients of the scribb:
 - Use the keypad to enter one or more email addresses.
 - Touch the Contacts button to select one or more emails from your iPhone Contacts list.

Continued on next page...



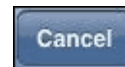
Contacts button

Touch to display your iPhone Contacts list.



Send button

Touch to send a scribb (inactive until you select a recipient).



Cancel button

Touch to cancel a scribb.

Composing a Scribb



New Message page – No Address

3. If you selected a contact in your iPhone Contacts list for which there is no email address, an error message displays.
(The Contacts list identifies your personal iPhone contacts, not the contacts in your Scribbos Address Book.)
Touch **OK** to return to the **To:** field. You can cancel the scribb or try selecting another contact.

Continued on next page...

Composing a Scribb



New Message page

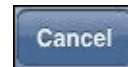
4. In the **Subject:** field, enter the subject of the scribb. As you begin entering a subject, the default page header, New Message, changes to that subject.
5. If you want to attach one of files to the scribb, touch **Attachments** (see [Attaching Files to a Scribb](#)).
6. Below the **Attachments** field, enter the text of the scribb.
7. Touch the **Send** button to send the scribb.
8. If you do not want to send the scribb, touch the **Cancel** button.

Continued on next page...



Send button

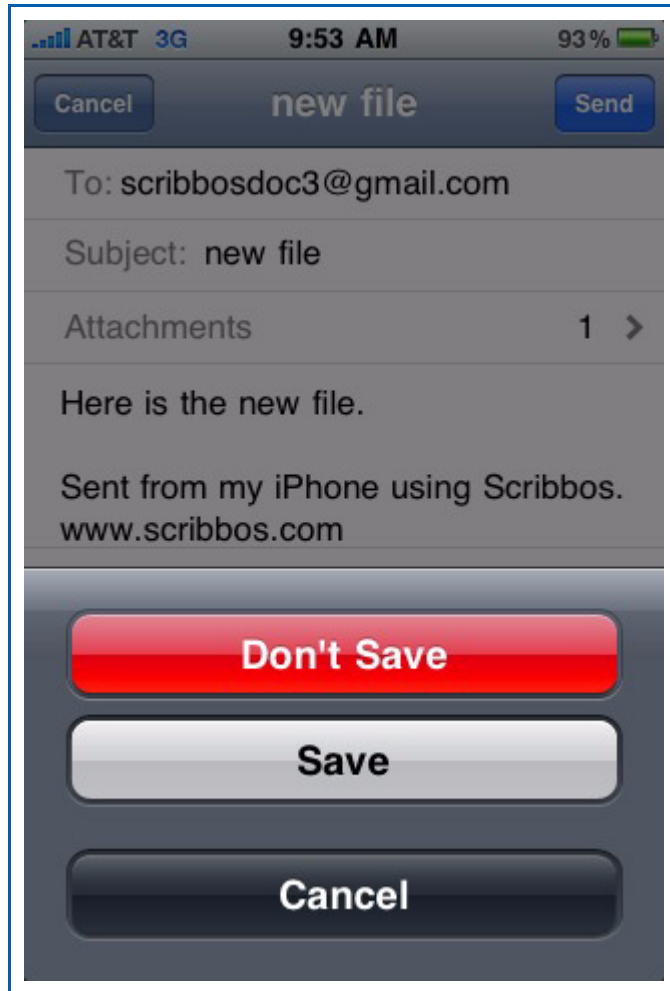
Touch to send a scribb.



Cancel button

Touch to cancel the scribb.

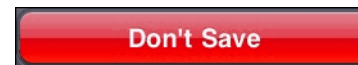
Composing a Scribb



New Message page – Cancellation

9. The New Message page fields are disabled, and three panels display at the bottom of the page:
 - a. To cancel the scribb and return to the [Home page](#), touch **Don't Save**.
 - b. To save the scribb as a draft, touch **Save**.
 - c. To continue composing the scribb on the New Message page, touch **Cancel**.

Note: If you touch the Cancel button before entering / selecting any information on the New Message page, the [Home page](#) displays.



Don't Save panel

Touch to cancel the scribb.



Save panel

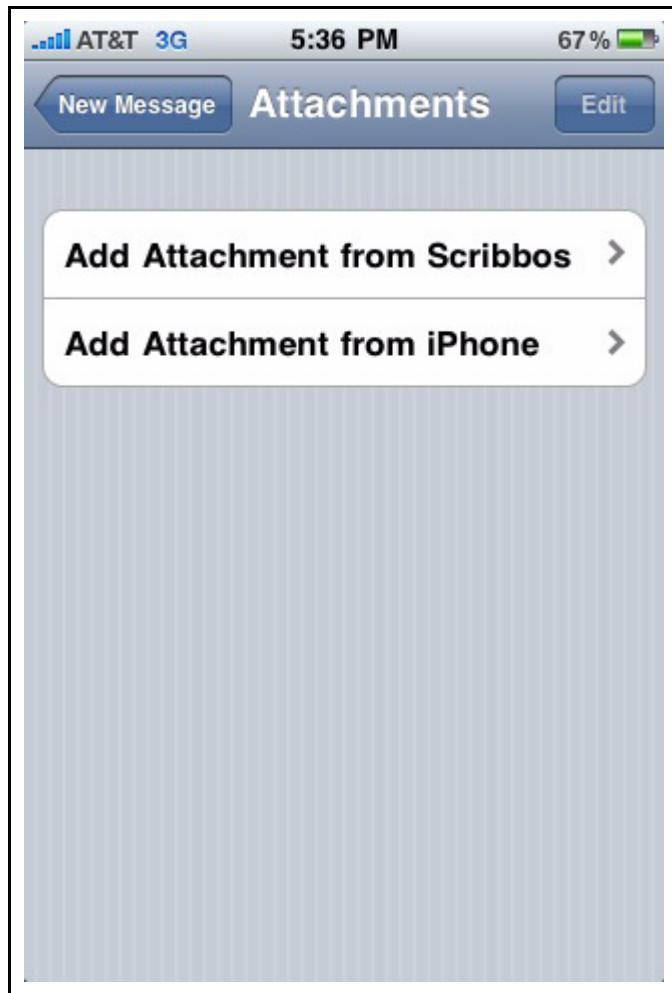
Touch to save a draft of the scribb (see [Drafts Page](#)).



Cancel panel

Touch to continue composing the scribb.

Attaching Files to a Scribb



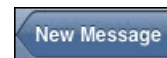
Add Attachments page

You can attach the following files to a scribb:

- Any file from your iPhone Photo Albums.
- Any file that you received and stored via Scribbos Mobile.

To attach one or more files to a scribb:

1. Touch Attachments on the [New Message page](#) to display the Add Attachments page.
2. Touch:
 - **Add Attachment from iPhone** to attach a file from your iPhone Photo Albums.
 - **Add Attachment from Scribbos** to attach a file previously either sent or received (and saved) via Scribbos Mobile.
3. Repeat step 2 to attach any number of different types of files to a scribb. As you attach each file, the file name displays below the Add Attachments page header.
4. If you want to remove an attachment from the scribb, touch the Edit button (see [Removing Attached Files](#)).
5. After you have selected the file(s) to attach, touch the New Message button to return to the [New Message page](#) and continue composing the scribb.

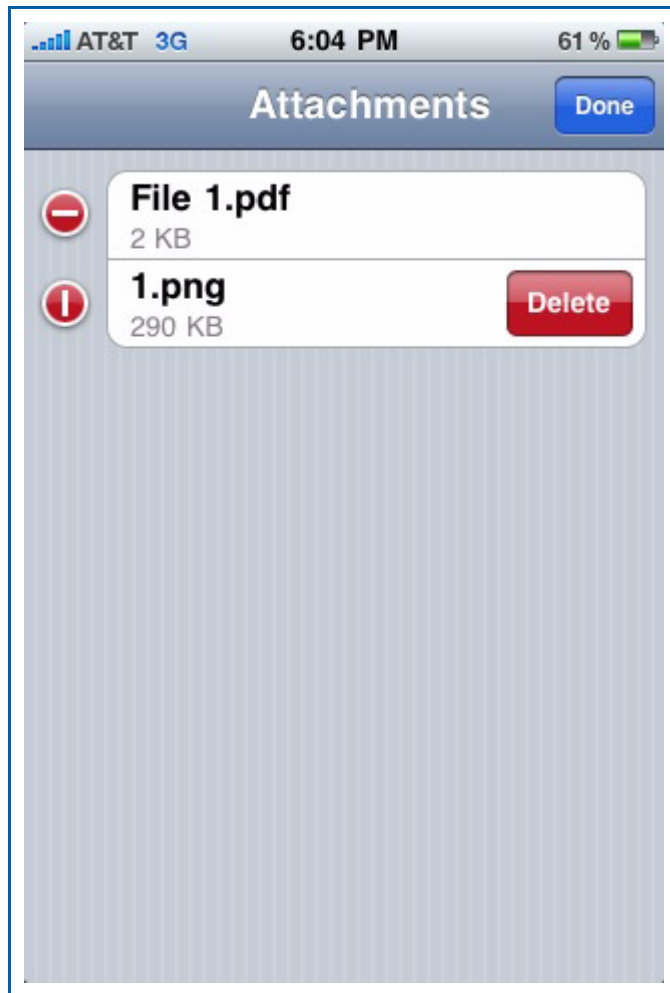


New Message button: Touch to return to the [New Message page](#).



Edit button: Touch to enter the Edit mode, which lets you delete one or more scribbs (see [Deleting Scribbs](#)).

Removing Attached Files



Add Attachments page - Removal

To remove an attached file from a scribb that you are composing:

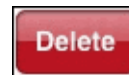
1. Touch the Edit button at the top right corner of the [Add Attachments page](#). The page then displays a list of files that you have attached to the scribb.
2. Touch the Select button next to a file that you want to remove. The Select button changes to a Selected button, and a Delete button displays after the file name.
3. Touch the Delete button to remove the attached file from the scribb.
4. Repeat steps 2 and 3 for every attached file that you want to remove.
5. Touch the Done button to return to the [Add Attachments page](#).



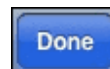
Select button: Touch to select a scribb for deletion.



Selected button: Touch to de-select a scribb for deletion.



Delete button: Touch to delete a selected scribb.



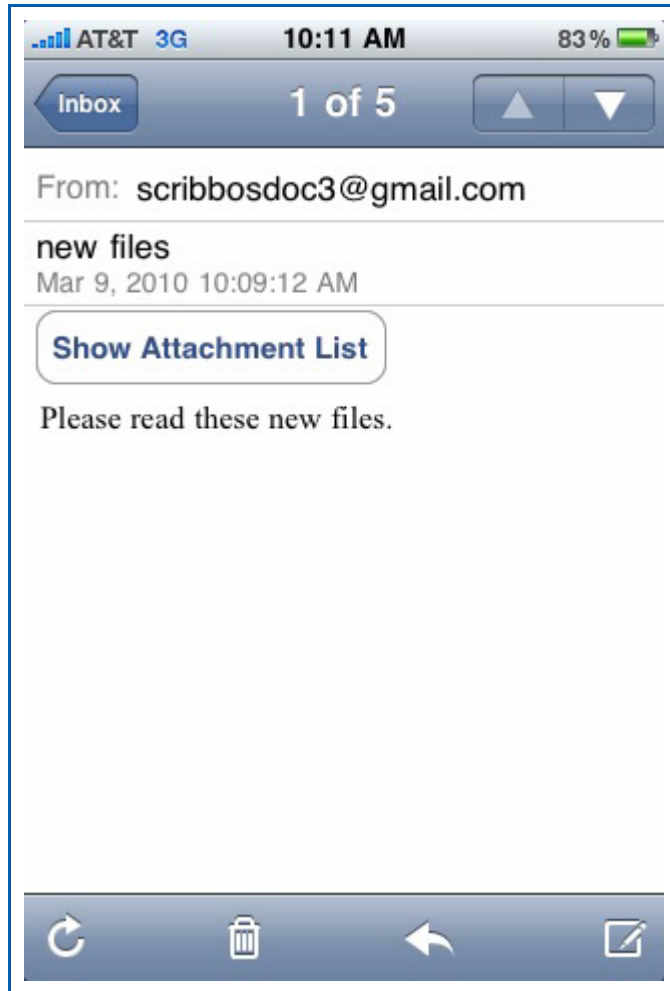
Done button: Touch to exit the Edit mode.

Viewing a Scribb

To view a scribb listed on your Inbox, Sent, or Trash page:

1. Touch the scribb in the list to display the scribb.

The page header, **# of #**, indicates the sequential order of the scribb among all scribbs in the list from which it was selected (newest to oldest).



Scribb page

Continued on next page...



Return button: Touch to return to the page on which the scribb is listed.



Previous button: Touch to display the previous scribb on the page.



Next button: Touch to display the next scribb on the page.



Refresh button: Touch to refresh the displayed information.



Trash button: Touch to move the scribb to your Trash page (see [Trash Page](#)).



Reply button: Touch to reply to the scribb (see [Replying to a Scribb](#)).

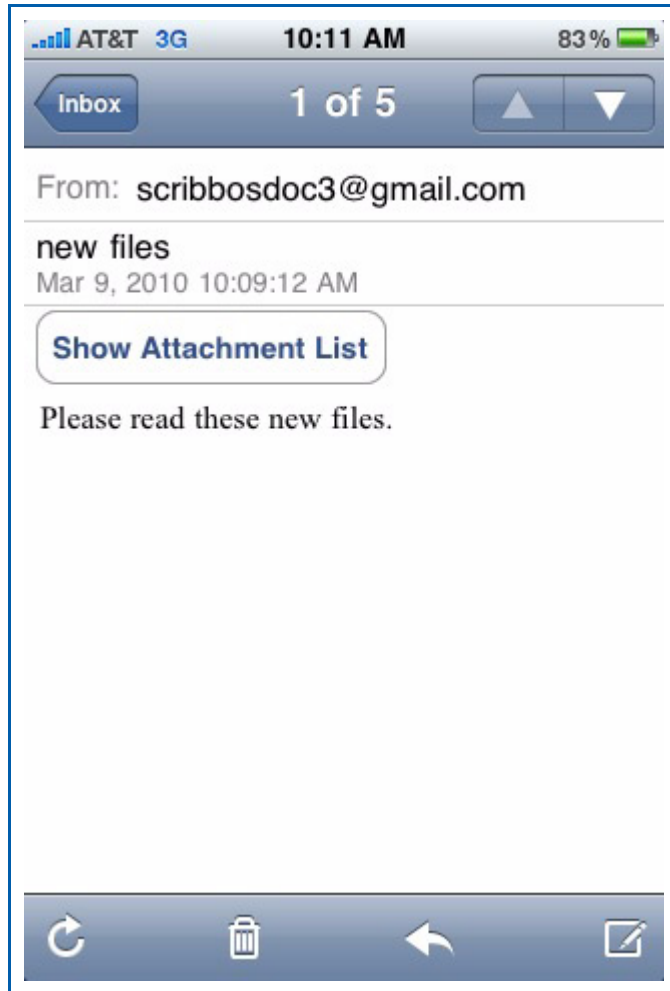


Compose button: Touch to compose a new scribb (see [Composing a Scribb](#)).

Viewing a Scribb

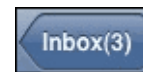
The following information displays for each scribb:

- Sender of the scribb.
- Subject of the scribb.
- Date and time the scribb was received / sent.
- Text of the scribb.



Scribb page

Continued on next page...



Return button: Touch to return to the page on which the scribb is listed.



Previous button: Touch to display the previous scribb on the page.



Next button: Touch to display the next scribb on the page.



Refresh button: Touch to refresh the displayed information.



Trash button: Touch to move the scribb to your Trash page (see [Trash Page](#)).



Reply button: Touch to reply to the scribb (see [Replying to a Scribb](#)).



Compose button: Touch to compose a new scribb (see [Composing a Scribb](#)).

Viewing Attachments



Scribb Attachments page

2. If the scribb contains one or more attachments, the Inbox Scribb page displays a **Show Attachment List** panel.

Touch this panel to display the Scribb Attachments page, which lists each attachment by its file name.

3. Touch a file name to display the [Attachment Information page](#), which lets you save, view, and (optionally) delete the attachment.

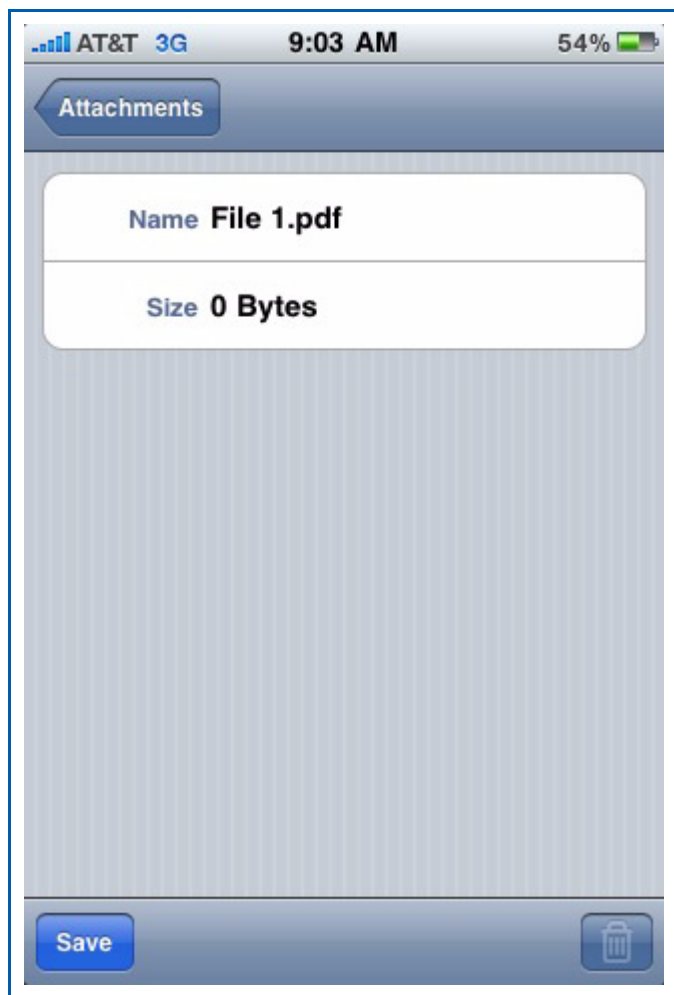
Note: You must save an attachment before you can view it.

Continued on next page...



Return to Scribb button: Touch to return to the scribb to which these files are attached.

Viewing Attachments



Attachment Information page

4. To save the attachment in your local cache, touch the **Save** button. (If a previously saved attachment with the same name is in your local cache, the **Save** button is disabled. You must delete that previously saved attachment before you can save the new attachment.)

Saved attachments are available for attaching to any scribb that you compose.

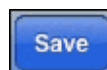
If you save and then delete the attachment, it will not be available for attaching to another scribb unless you re-save it.

As long as a scribb remains in your Inbox page, you can save and/or delete any of the attachments to that scribb. However, if you save an attachment, and then delete the scribb from your Inbox page and Trash page, the saved attachment also is deleted.

Continued on next page...



Attachments button: Touch to return to the list of attachments.

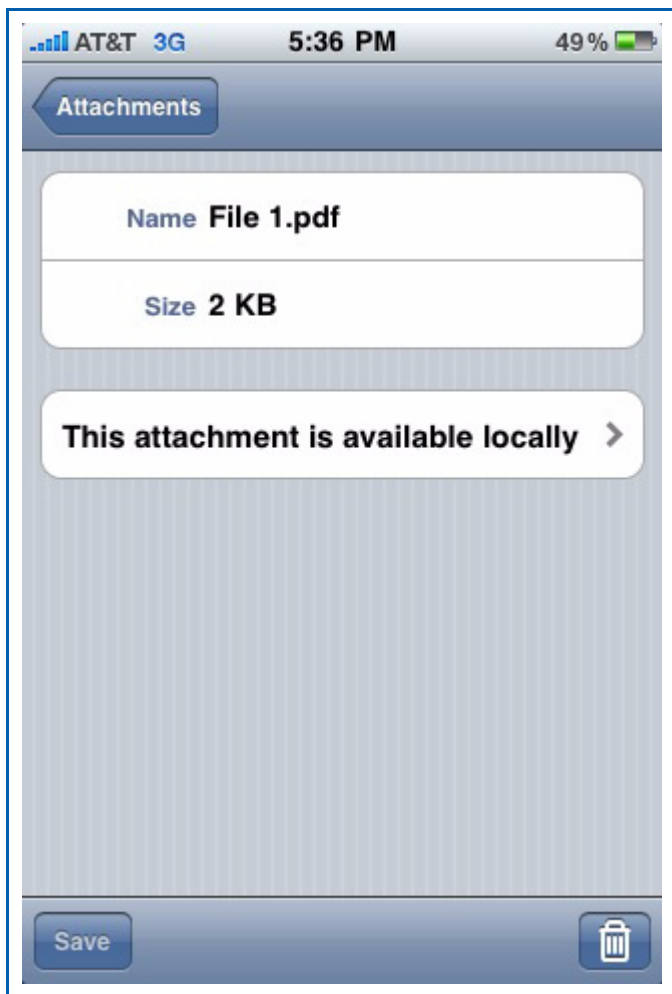


Save button: Touch to save the attachment in your local cache.



Delete button: Touch to delete the attachment from your local cache (inactive until you have saved the attachment).

Viewing Attachments



Saved Attachment page

5. If you want to view the attachment, touch the **This attachment is available locally** > panel.

The [View Attachment page](#) then displays the attachment.

Continued on next page...



Attachments button: Touch to return to the list of attachments.

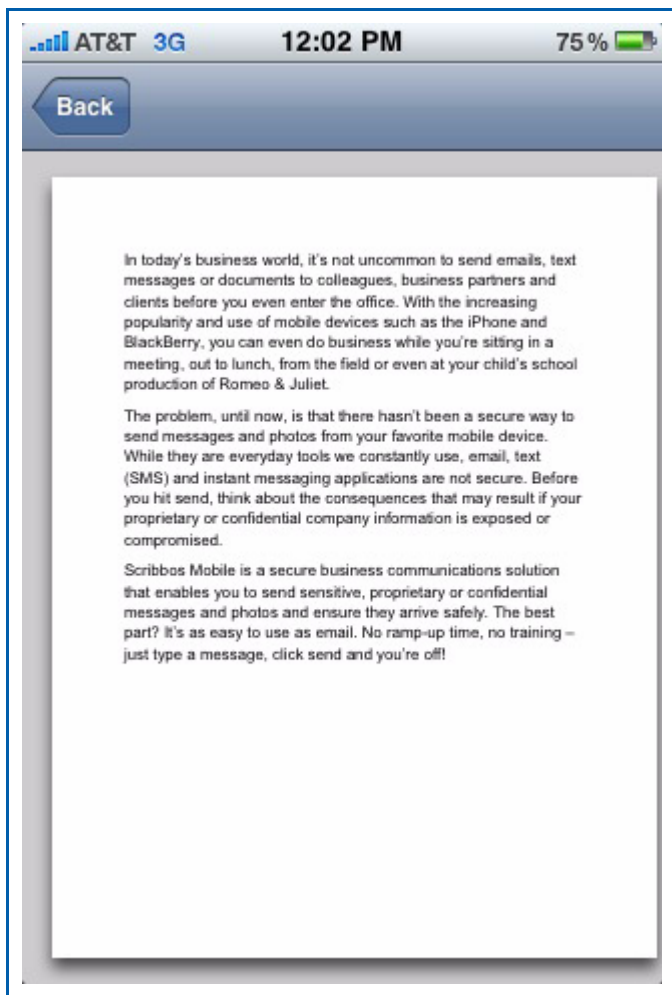


Save button: Touch to save the attachment in your local cache (inactive after you have saved the attachment).



Delete button: Touch to delete the attachment from your local cache.

Viewing Attachments



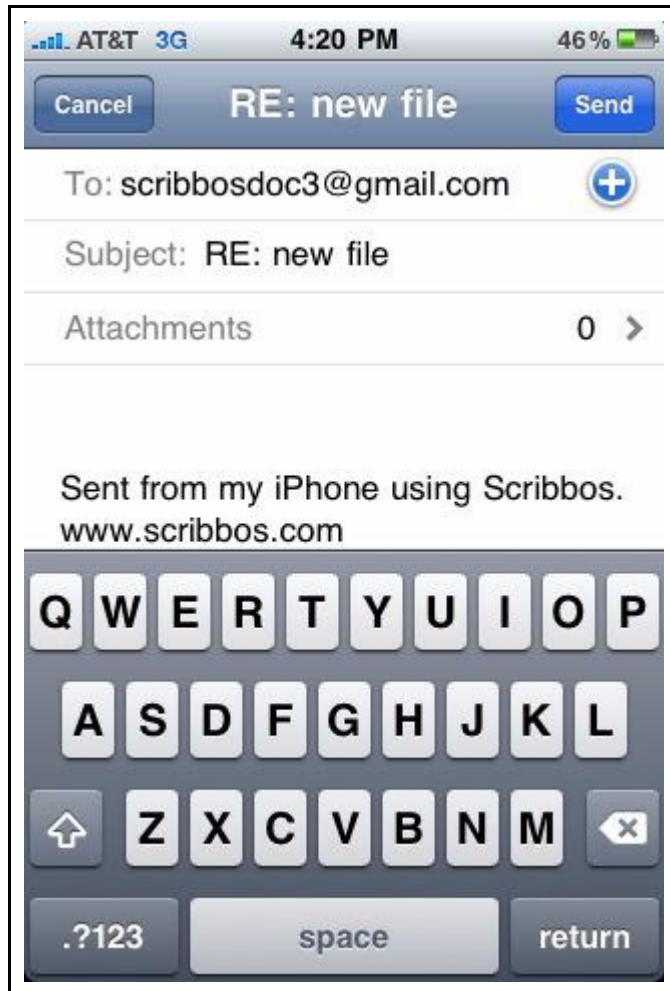
View Attachment page

6. To return to the [Saved Attachment page](#), touch the Back button.



Back button: Touch to return to the [Saved Attachment page](#).

Replying to a Scribb



Reply page

To reply to a scribb:

1. Touch the Reply button at the bottom of the [Scribb page](#). The Reply page displays.
2. Enter / select information for the reply just as you would for a new scribb (see [Composing a Scribb](#)).

Note: You can select additional recipients for the reply. Also, you do not have to include the sender of as a recipient of your reply.



Contacts button

Touch to display your iPhone Contacts list.



Send button

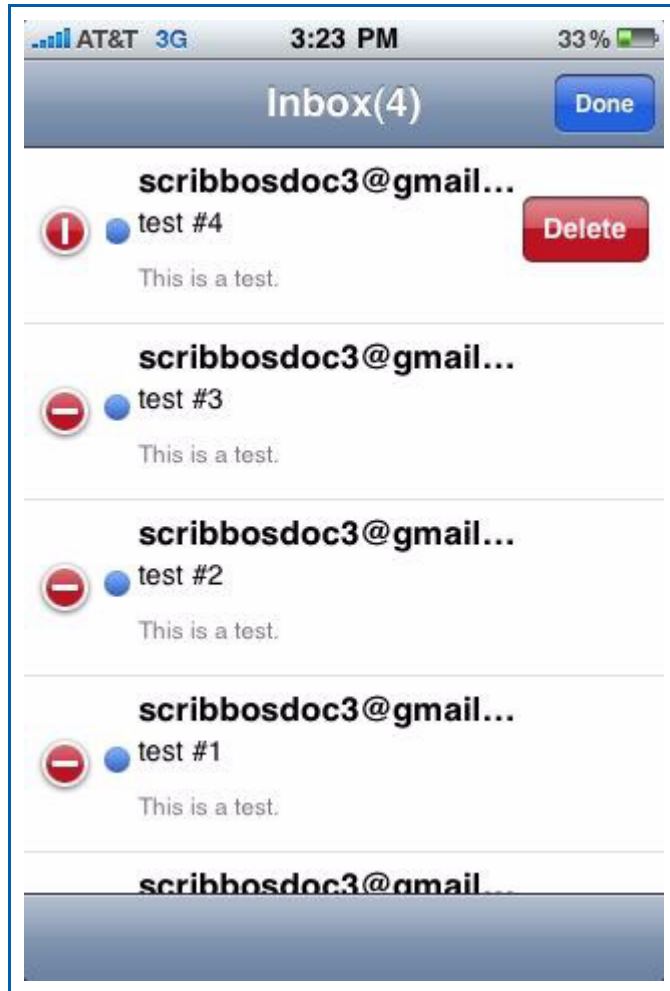
Touch to send the reply.



Cancel button

Touch to cancel the reply.

Deleting Scribbs



Scribb Deletion page

You can delete any scribb that you are viewing by touching the Trash icon at the bottom of the page (see [Viewing a Scribb](#)).

You also can delete scribbs directly from the Inbox, Sent, Drafts, or Trash pages:

1. Touch the **Edit** button at the top right corner of any page. A **Select** button displays before every scribb.
2. Touch the **Select** button next to a scribb that you want to delete. The **Select** button changes to a **Selected** button, and a **Delete** button displays after the scribb.

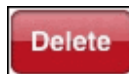
Continued on next page...



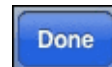
Select button: Touch to select a scribb for deletion.



Selected button: Touch to de-select a scribb for deletion.

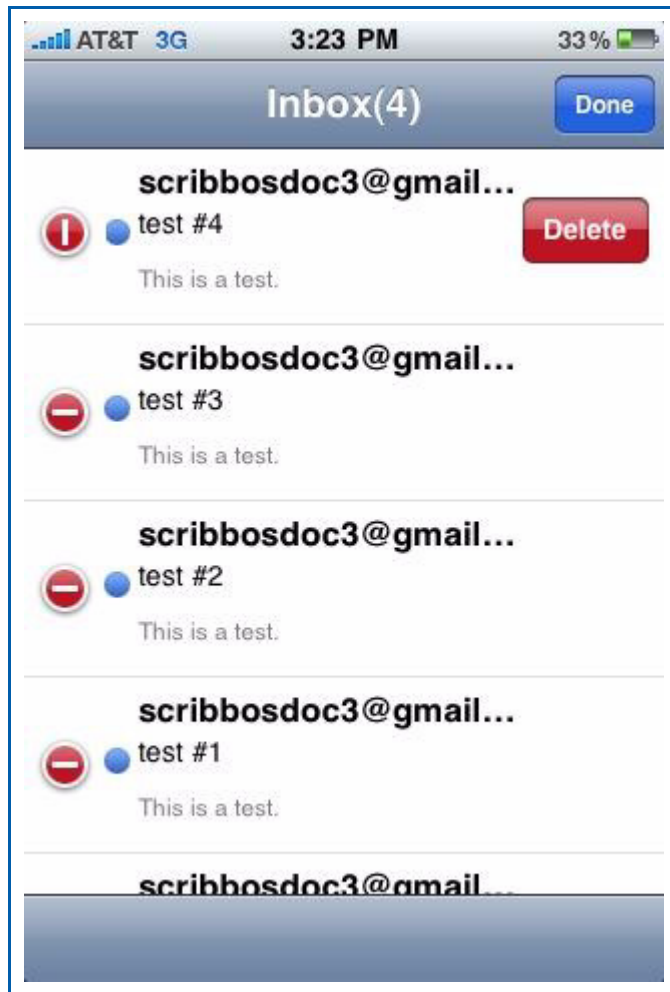


Delete button: Touch to delete a selected scribb.



Done button: Touch to exit the Edit mode.

Deleting Scribbs



Scribb Deletion page

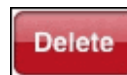
3. Touch the **Delete** button to delete the scribb:
 - Scribbs deleted from the Inbox and Sent pages are moved to the Trash page.
 - Scribbs deleted from the Drafts and Trash pages are permanently deleted.
4. Repeat steps 2 and 3 for every scribb that you want to delete.
5. Touch the **Done** button to exit the Edit mode of your Inbox page.



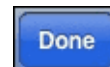
Select button: Touch to select a scribb for deletion.



Selected button: Touch to de-select a scribb for deletion.



Delete button: Touch to delete a selected scribb.



Done button: Touch to exit the Edit mode.

Deleting Attachments



Scribb Attachments page

You can delete any attachment in your local cache of Scribbos files:

- Files attached to sent scribbs.
 - Files attached to scribbs saved (as drafts) but not sent.
 - Files attached to cancelled scribbs.
 - Files attached to received scribbs that were saved.
1. Touch **Attachments** on your Scribbos [Home page](#). The Scribb Attachments page displays
 2. Touch the **Edit** button at the top right corner of the page. A **Select** button displays before every scribb.

Continued on next page...

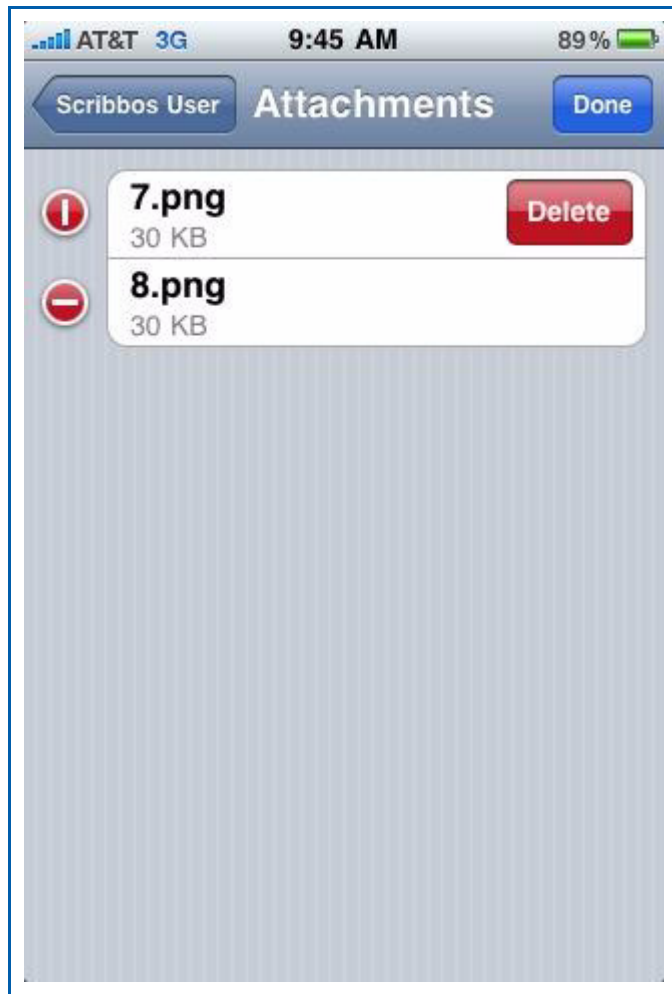


Home button: Touch to return to your [Home page](#).



Edit button: Touch to enter the Edit mode, which lets you delete one or more attachments.

Deleting Attachments



Scribb Attachments page

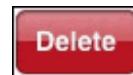
3. Touch the **Select** button next to an attachment that you want to delete. The **Select** button changes to a **Selected** button, and a **Delete** button displays after the attachment.
4. Touch the **Delete** button to delete the attachment from your local cache of Scribbos files.
5. Repeat steps 3 and 4 for every scribb that you want to delete.
6. Touch the **Done** button to exit the Edit mode of your Scribb Attachments page.



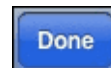
Select button: Touch to select an attachment for deletion.



Selected button: Touch to de-select an attachment for deletion.



Delete button: Touch to delete a selected attachment.



Done button: Touch to exit the Edit mode.

Scribbos Customer Support

Scribbos LLC provides customer support for Scribbos via the Scribbos website, www.scribbos.com , as well as via telephone and e-mail.

E-MAIL

Customer support can be contacted via e-mail at:

support@scribbos.com

TELEPHONE

Customer support via telephone is available 24 hours per day, 7 days per week.

North America

(+1) 678 366-7887, extension 6

(+1) 877 366-7887, extension 6 [toll-free]

Europe

+49 (0) 700 5566 7887

Index

A

- attaching
 - files from iPhone Photo Albums *18*
- attaching files to a scribb *18*
 - file types *18*
- attachment
 - deleting *23*
- attachments
 - saving *23*
 - viewing *22*

C

- cancelling a scribb *16*
- composing a scribb *14*

D

- deleting
 - saved attachment *23*
 - scribbs *27*
- displaying
 - next scribb in a list *20*
 - previous scribb in a list *20*
- downloading Scribbos Mobile *4*
- draft
 - saving *17*
- Drafts page *10*

F

- files
 - attaching to a scribb *18*
 - types for attaching to a scribb *18*

H

- Home page *7*

I

- identifying
 - unread scribbs *9*
- Inbox page *9*
- iPhone Photo Albums *18*

L

- logging in to Scribbos Mobile *5*

M

- moving
 - scribb to Trash *20*

N

- New Message page *14*

P

- page refresh *8*

R

- recipients
 - selecting *14*
- refreshing a page *8*
- removing
 - attached file *18*
 - files being attached to a scribb *19*
- replying to a scribb *26*

S

- saving
 - attachments 23
 - scribb draft 17
- scribb
 - attaching files 18
 - cancelling 16
 - composing 14
 - deleting 27
 - deleting saved attachment 23
 - displaying next scribb in a list 20
 - displaying previous scribb in a list 20
 - draft 17
 - moving to Trash 20
 - removing files being attached 19
 - replying 26
 - saving attachments 23
 - sending 16
 - viewing 20
 - viewing attachments 22
- Scribbos
 - Address Book 15
- Scribbos Mobile
 - download 4
 - log in 5
 - login information 4
 - settings 6
- Scribbos Mobile users 4
- scribbs
 - unread 9
- selecting
 - scribb recipients 14
- sending a scribb 16
- Sent page 11

T

- Trash page 12, 13

U

- unread scribbs 9

- updating
 - Scribbos Mobile settings 6
- users of Scribbos Mobile 4

V

- viewing
 - scribb 20
 - scribb attachments 22

